

TOWN OF HUDSON
DRIVEWAY ACCESS PERMIT APPLICATION
(Chapter § 86-10. Driveway access.)

Date Received: _____ Permit No. _____

Existing Zoning: _____ Permanent: _____ Temporary: _____

Applicant/Owner: _____

Mailing Address: _____

Contact Information: _____ Office _____ Cell _____ Fax _____

E-mail Address: _____

Project Address/Location: _____

Driveway Type: Private _____ Shared _____ Public _____ Field Access _____

A site plan of the proposed access is to be included with the application form.

Any driveway shall be constructed in accordance with all Driveway Access Permit Requirements as provided with this application form. It is the responsibility of the owner/applicant for location of the access driveway so that it is placed on the owner's property.

The owner/applicant agrees to comply with Chapter 86, all other applicable Town Code requirements and any conditions of approval; understands that the issuance of the permit creates no legal liability on the Town and certifies that all submitted information is accurate. The maintenance of the driveway shall be the responsibility of the property owner.

SIGNATURE OF APPLICANT _____ DATE _____

The form and accompanying documents are to be submitted to the building inspector's office (Brian Wert Inspection Agency, 726 E Highway 12, Suite 105, 715-386-5410).

Non-refundable permit and culvert fee are due prior to issuance of a permit.

Fee: \$50.00 permanent _____
\$75.00 temporary _____ (includes photos of the area prior to installation and after removal of the driveway)

Culvert (drainage structure) size required: _____ Culvert Fee: _____

Total Received: _____ Receipt No. _____ Date: _____

Building inspector reviewed/approved: _____ Date: _____

NOTE: If the request is for a second access or a temporary access, Town Board review/approval is required.

Town Board reviewed/approved date: _____

TOWN OF HUDSON
DRIVEWAY ACCESS PERMIT REQUIREMENTS

The owner/applicant is responsible for reviewing Town of Hudson Chapter 86 and all other applicable Town Code requirements; understands that the issuance of the permit creates no legal liability on the Town and certifies that all submitted information is accurate.

The owner of the property is responsible for obtaining and purchasing any and all materials required for the installation of the driveway within the road right of way for which this permit is issued. The property owner is responsible for future maintenance (including snow and ice removal, culvert clearance and connection to improved road right of way) of the driveway and its appurtenances within the road right of way.

Road surfaces, shoulders, ditches and vegetation which are disturbed by the driveway installation shall be restored to at least the pre-existing conditions. DNR Best Management Practices shall be utilized for soil erosion control.

Construction of retaining walls, columns, etc. or placement of any hazards such as boulders within the road right of way in connection with the installation of the driveway are permitted only if approved as part of this permit.

A driveway access onto a County road right of way will require review with the St. Croix County Highway Department.

A driveway shall be located and constructed so that vehicles approaching or using it will have adequate sight distance. No fence, signing, vegetation, or other object may be placed within the road right of way to obstruct the safe line of sight.

The surface of the driveway connecting with the road shall slope down and away from the highway shoulder a sufficient amount and distance to preclude ordinary surface water drainage from the driveway area flowing onto the roadbed. Crushed aggregate shall meet the Wisconsin DOT gradation requirements for Dense Graded Base.

The driveway shall not obstruct or impair drainage in side ditches or roadside areas. Driveway culverts, where necessary, shall be in accordance with town standards for corrugated plastic pipe as per Wisconsin DOT specifications adequate for surface water drainage along the road and at least the equivalent of 18 inch diameter pipe unless specifically approved. Apron end sections shall be installed on all culverts placed within road right of way, and they must meet Wisconsin DOT specifications.

Any issues not specifically addressed by the Town ordinances are subject to requirements of Chapters 13 and 17 of St. Croix County Code of Ordinances, and as reviewed/approved by the St. Croix County Highway Department.